

1. You will need to sign onto **Talent Management** to register.

We recommend opening the link in Google Chrome or Internet Explorer 11.

<https://bit.ly/nyack-lms>

2. The Login screen displays: Enter your User ID and Password.

MNH employees' User ID is a 0 plus 5-digit employee number + N (capital)

For example, if your Employee ID is 12345, your User ID will be 012345N

Temporary password for new users is welcome1 (all lower case)

If you need to reset your password, please click "forgot your password?" and follow the prompts. A link to reset your password will be sent to your hospital email.

Login

User ID

[Forgot User ID?](#)

Password

[Forgot your password?](#)

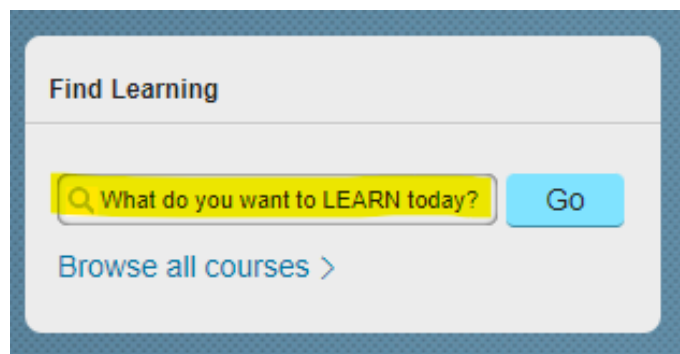


Forgot your password?

Click on "forgot your password" and follow the instructions.

If you are having any issues, please contact the Learning Network at LearningNetwork@montefiore.org or 718-920-8787

3. When you log on, there will be a panel to the right titled "Find Learning"



****If you have taken BLS outside of Montefiore Nyack Hospital, you will need to send a copy of your BLS card to cprtraining@montefiore.org or you will NOT be able to register for ACLS or PALS****

How to Register for BLS, ACLS, & PALS

4. Search for:

BLS Online (Online 1368072)

Basic Life Support (BLS) Online RQI-Cycle 1

ACLS Online (Online 1368078)

Advanced Cardiovascular Life Support (ACLS) Online-RQI-Cycle 1

PALS Online (Online 1368084)

Pediatric Advanced Life Support (PALS) Online-RQI-Cycle 1

Assign to Me >

5. Click “Assign to Me”

After completing the online portion, please do not forget to print a copy of your certificate to bring to class

6. Once completing this online portion, you can self-register for the in-person skills session.

Basic Life Support (BLS) Part 2: Skills Validation (Course 234002)

Basic Life Support (BLS) Part 2: Skills Validation

To self-register, you will go back to **Find Learning** and

Advanced Cardiovascular Life Support (ACLS) Parts 2 & 3: Skills Validation (Course 214001)

Advanced Cardiovascular Life Support (ACLS) Parts 2 & 3: Skills Validation

search for:

Pediatric Advanced Life Support (PALS) Parts 2 & 3: Skills Validation (Course 234001)

Pediatric Advanced Life Support (PALS) Parts 2 & 3: Skills Validation

7. Click “Assign to Me”

Assign to Me >

You will be prompted to select which upcoming class date/time you would like to register for.

8. Troubleshooting:

If you have any issues with registering, please contact the CLD at X7617

If you have taken the class and have not received your card yet- please go to <https://ecards.heart.org/student/myecards> or contact cprtraining@montefiore.org

9. Once you have received your card, you must drop a copy off to your Nurse Manager and Human Resources